



WILLIAM T FUJIOKA  
Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors  
GLORIA MOLINA  
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Fifth District

September 10, 2013

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

31 September 10, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
SHERIFF'S COMMUNICATIONS DATA CENTER REFURBISHMENT PROJECT  
CATEGORICAL EXEMPTION – ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 87189  
(FIRST DISTRICT)  
(3 VOTES)**

**SUBJECT**

The recommended actions will find the proposed Sheriff's Communications Data Center Refurbishment Project categorically exempt from the California Environmental Quality Act; establish Capital Project No. 87189; approve the proposed Project scope and budget; approve the appropriation adjustment; and authorize the Director of Public Works, or her designee, to carry out and deliver the proposed Project by using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Sheriff's Communications Data Center Refurbishment Project is categorically exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Project.
2. Establish Capital Project No. 87189 for the proposed Sheriff's Communications Data Center Refurbishment Project.
3. Approve the \$2,136,000 total Project budget for the proposed Sheriff's Communications Data Center Refurbishment Project, Capital Project No. 87189.

4. Approve the appropriation adjustment to transfer \$2,136,000 to the proposed Sheriff's Communications Data Center Refurbishment Project, Capital Project No. 87189, to fully fund the Project.
5. Approve and authorize the Director of Public Works, or her designee, to carry out and deliver the proposed Project using a Board-approved Job Order Contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the proposed Sheriff's Communications Data Center Refurbishment Project (Project) is categorically exempt from the provisions of the California Environmental Quality Act (CEQA); approve the proposed Project scope and total budget; approve an appropriation adjustment; and authorize the Department of Public Works (Public Works) to deliver the proposed Project at 1277 North Eastern Avenue, Los Angeles, California 90063, using a Board approved Job Order Contract (JOC).

The Sheriff's Communications Data Center serves as a central location for various Department's communications systems. As communications systems are brought online, the original electrical and air conditioning infrastructure at the Sheriff's Communications Data Center has not kept pace with these new systems. Recently implemented communications systems at the Sheriff's Communications Data Center include the Mobile Digital Computer (MDC) and Console Switch Interface projects.

The MDC project replaces the 1987 mobile digital technology currently in use, which no longer has replacement parts available. The Console Switch Interface project replaces the existing Sheriff's dispatch system, which was installed in the mid 1980s. Funding for the Console Switch Interface project was approved by the Board via the authorization to use funds from the 2008 Urban Areas Security Initiative Grant No. 13G8UA1B184.

The proposed infrastructure upgrades at the Sheriff's Communications Data Center will adequately service the Department's existing and ongoing communications requirements. Due to the Sheriff's complex communications and data system needs, this Project is not included in the planning efforts for the Internal Services Department's (ISD) Countywide Data Systems Consolidation project.

The proposed Project will renovate the existing, outdated, and inefficient data center space within the Sheriff's Communications Data Center, including modification of the raised access flooring; installation of a new fire protection system; installation of additional computer room air conditioning (CRAC) units, dry coolers and pumps; installation of uninterruptible power supply (UPS) units; installation of power distribution units (PDU); installation of data systems racks; and installation of electrical, data cabling, and other related equipment to rewire the cable by using cable racks in lieu of replacing cable that was previously installed below the raised access floor. In order to comply with Americans with Disabilities Act (ADA) requirements, men's and women's restrooms will be upgraded with new plumbing fixtures that meet ADA requirements. The equipment for this renovation project was procured by the Sheriff's Department utilizing the standard purchasing procurement process handled by ISD, and will be installed by Public Works using a Board-approved JOC contractor.

All the required jurisdictional approvals have been obtained to proceed with construction. Following the Board's approval, Public Works will deliver the proposed Project using a Board-approved JOC.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public services.

### **FISCAL IMPACT/FINANCING**

The total proposed Project cost estimate is \$2,136,000, including plan check, construction, change orders, consultant services, Civic Art, miscellaneous expenditures, and County services.

The Sheriff's Department has procured the equipment, such as the raised access flooring; CRAC units, dry coolers, and pumps; UPS units; PDUs in the amount of \$1,032,041; and has prepared the plans and specifications for the amount of \$183,360, for a total expenditure of \$1,215,401. The plans, specifications, and equipment were procured using funds from the Sheriff's General Support Budget Unit Services and Supplies category, and are not reflected in the total proposed Project budget.

The proposed Project Schedule and Budget Summary are included in Attachment A.

Following the Board's approval of the appropriation adjustment (Attachment B) to transfer \$2,136,000 in net County cost from the Sheriff's General Support Budget Unit Services and Supplies category, sufficient funding will be available for Capital Project No. 87189, to fully fund the proposed Project. There will be no adverse impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard JOC contract, previously approved by the Board, and in the form previously approved by County Counsel will be used.

The contract will contain terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy 5.060, Report of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

As required by the Board, the proposed Project cost includes 1 percent of the estimated design and construction costs to be allocated to the Civic Art Fund, per the Board's Civic Art Policy adopted on December 7, 2004, as revised on December 15, 2009.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from the provisions of CEQA. The minor renovation and tenant improvements Project includes refurbishment and replacement of the existing raised access flooring; replacement and installation of new CRAC, UPS, and PDU units; and ADA upgrades to restrooms with substantially the same purpose and capacity. As such, the proposed Project is within certain classes of projects that have been determined not to have a significant effect on the environment, in that it meets criteria set forth in Sections 15301(a), (d), and (f) and 15302(c) of the CEQA Guidelines and Classes 1(c), (d) and (i) and 2(a) and (e), of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Project will involve negligible or no expansion of an existing use. Replacement structures will have the same purpose and capacity of structures replaced. Class 3 may be used to refurbish the new data center. In addition, the proposed Project is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable, based on the Project records.

Upon the Board's approval of the proposed Project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

### **CONTRACTING PROCESS**

A Board approved JOC will be used to construct the proposed Project. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees are included in these contracts.

The contract requires the contractor to pay its employees applicable prevailing wages in accordance with the California Labor Code.

The acquisition of the equipment was procured under statutory authority of the County's Purchasing Agent. A purchase order(s) was issued to agreement vendor(s) for the acquisition of CRAC units, dry coolers, and pumps (\$381,885); UPS units and PDUs (\$528,588); and raised access flooring (\$121,568) for a total amount of \$1,032,041; along with design services in the amount of \$183,360, for a total of \$1,215,401, and are not reflected in the total Project budget.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended services.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; the Sheriff's Department, Facilities Planning Bureau; and the Department of Public Works, Project Management Division II.

The Honorable Board of Supervisors

9/10/2013

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka" with a stylized flourish at the end.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

TJ:MJD:zu

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Arts Commission  
Auditor-Controller  
Internal Services  
Public Works  
Sheriff

September 10, 2013

**ATTACHMENT A**

**DEPARTMENT OF PUBLIC WORKS:  
SHERIFF'S COMMUNICATIONS DATA CENTER REFURBISHMENT PROJECT  
CATEGORICAL EXEMPTION – ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 87189  
(FIRST DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Design Construction Documents Jurisdictional Approvals	10/01/12* 11/15/12*
Construction JOC Award	09/11/13
Construction Substantial Completion Project Acceptance	01/22/14 03/20/14

\*Indicates completed activity.

## II. PROJECT BUDGET SUMMARY

Budget Category	Total Project Budget
Land Acquisition	\$ 0
Construction	
Tenant Improvement JOC	\$ 1,300,000
Gordian Fee (2 percent)	\$ 26,000
Civic Art (1 percent)	\$ 15,000
Change Order (15 percent)	\$ 195,000
Subtotal	\$ 1,536,000
Equipment	\$ 0
Plans and Specifications (Construction Administration)	\$ 40,000
Consultant Services	
Cost Estimating	\$ 15,000
Project Scheduling	\$ 15,000
Support Services	\$ 15,000
Subtotal	\$ 45,000
Miscellaneous Expenditures	
Printing/Legal Advertisement	\$ 2,000
Subtotal	\$ 2,000
Jurisdictional Approvals	\$ 10,000
County Services	
Architectural Engineering Inspection Services	\$ 129,000
Architectural Engineering Contract Compliance	\$ 30,000
Architectural Engineering Construction Administration	\$ 10,000
Project Management	\$ 234,000
Secretarial	\$ 19,000
Document Control	\$ 19,000
Technical Support	\$ 19,000
Consultant Recovery	\$ 24,000
ISD Countywide Contract Compliance	\$ 19,000
Subtotal	\$ 503,000
<b>Total</b>	<b>\$ 2,136,000</b>

PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

September 3, 2013

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 13-14

3 - VOTES

SOURCESUSES

Sheriff's Department - General Support Services  
A01-SH-2000-15681-15687  
Services and Supplies  
Decrease Appropriation

Chief Executive Office - Communications Data Center  
Sheriff's Communications Data Center Refurbishment Project  
A01-CP-6014-65046-87189  
Capital Assets-Buildings & Improvements  
Increase Appropriation

SOURCES TOTAL: \$

2,136,000

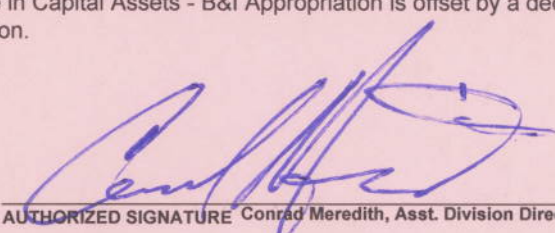
USES TOTAL: \$

2,136,000

JUSTIFICATION

Appropriation Adjustment to increase Capital Assets-Buildings & Improvements Appropriation to complete the Sheriff's Communications Data Center Refurbishment Capital Project CP No. 87189. The increase in Capital Assets - B&I Appropriation is offset by a decrease in Sheriff's Department General Support Services and Supplies Appropriation.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE  Conrad Meredith, Asst. Division Director, ATD

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

 31 SEP 10 2013

  
SACHI A. HAMAI  
EXECUTIVE OFFICER

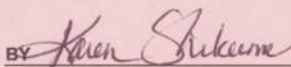
REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY



B.A. NO. 006

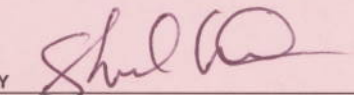
Aug 28 20 13

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

  
August 27 20 13